

**Practice Note – 2019-01**

**Effective date: November 1, 2019**

**Court Sittings: Courtroom 505 - *Calgary Provincial Court - Criminal***

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**Purpose:**

**This Practice Note replaces Practice Note 2018-01.**

**Procedure:**

1. This Courtroom will operate as a continuous docket court for matters prosecuted by the Public Prosecution Service of Canada (PPSC) on Mondays, Wednesdays and Fridays beginning at 9:00 am.
2. Drug Treatment Court will be held on Thursdays in this Courtroom beginning at 11:00 am.
3. This Courtroom will be closed on Tuesdays.
4. All matters to be booked for trial, preliminary inquiry, scheduled bail hearings or scheduled dispositions will be booked through the Case Management Office.
5. Bail hearings and dispositions that will take 30 minutes or more will be scheduled between 12:30 pm and 2:00 pm on Mondays, Wednesdays and Fridays in this courtroom. The PPSC will provide time estimates for scheduled bail hearings and dispositions on PRISM.
6. Bail hearing and disposition that will take less than 30 minutes will continue to be addressed throughout the regular docket day as time permits.
7. A minimum of twenty-four hours advance booking is required for scheduled bail hearings and scheduled dispositions.
8. Scheduled bail hearings booked into courtrooms other than 505 will only occur if the assigned Prosecutor from the PPSC or a designate has confirmed availability.
9. Defence Counsel are able to 'pre-book' scheduled bail hearings through the Case Management Office (i.e., on a date earlier than the next scheduled court appearance). When that occurs, the Case Management Office will complete a

scheduling notice and forward it to the PPSC. This scheduling notice will serve as the official brought forward notice and no additional request from the PPSC will be required.

10. As has always been the practice, Counsel are encouraged to book bail hearings that will take a half day or longer into the Assignment Courts.
11. On docket days where no bail hearings or dispositions have been scheduled between 12:30 – 2:00 pm, this Court will close at 12:00 pm. Any matters remaining on the 505 docket at that time or on the CMO docket as of 2:00 pm will be transferred to Courtroom 306 and spoken to by the Provincial Prosecutor assigned to that courtroom on that day. The Prosecutor assigned to Courtroom 505 will remain available should a circumstance arise where that Prosecutor is needed to attend in Courtroom 306. This will permit the clerk and the Judge assigned to Courtroom 505 to be available for other assignments in the afternoon on days when this court closes at 12:00 pm.

**Per: Assistant Chief Judge M.J. Durant**  
**Calgary Criminal and Regional Courts**  
**Dated: November 1, 2019**