



Alberta Court of Justice

Central Region

Red Deer and Camrose Family Court Adjournments & Chambers Applications

Effective: January 4, 2021

Purpose:

The intention of this Protocol is to reduce court appearances and the number of people attending at the Court House. To improve the efficiency of family and child family enhancement (CFE) docket court, counsel and self represented litigants should comply with the following procedures and guidelines.

Adjournments:

1. On matters where service has not been perfected, counsel and self-represented litigants can request that the matter be adjourned to the next available docket day by way of letter or email to the Court's family law email: family.reddeer@csadm.just.gov.ab.ca. Counsel will be advised of the new date via return email.
2. Counsel for the Director on CFE matters may also request interim orders on adjournment, such as announced or unannounced visits or interim custody, by including such a request in their email to the Court.

Chamber's Applications:

3. If parties are able to come to an agreement on some or all of the terms of an Order, the terms of the proposed Order should be provided to the Court in writing prior to or on the scheduled court date. Proof that both parties consent to the terms must be provided in an acceptable form to the Court prior to the parties being advised that they need not attend.
4. Counsel and self-represented litigants may also request orders for substitutional service or dispensing with service by submitting a request together with a supporting Affidavit to the Court via the Court's family law email.