

# PROVINCIAL COURT OF ALBERTA

## CALGARY FAMILY & YOUTH COVID-19 PANDEMIC PLAN

(As of March 20, 2020 to May 22, 2020 Inclusive)

<b>YOUTH</b>		
Type of Matter	Action	Courtroom
Docket (In Custody)	To proceed as scheduled via CCTV only.	303
Docket (Out of Custody)	Adjourned automatically using 10-Week Guide for 9:30 a.m. in Courtroom 303.	N/A
Sentences (In Custody)	To proceed as scheduled via CCTV only.	303
Sentences (Out of Custody)	Hear on scheduled day to schedule new date on the record.	303
Trials (In Custody)	To proceed as scheduled. <b>NOTE:</b> None are currently scheduled for March	Where Scheduled
Trials (Out of Custody)	Adjourned automatically Using 10-Week Guide for 9:30 a.m. in Courtroom 303 to speak to new trial dates.	N/A
Reviews	To proceed as scheduled.	303
Bail	To proceed as scheduled.	303

<b>FAMILY</b>		
Type of Matter	Action	Courtroom
Docket	Adjourned automatically using 10-Week Guide with the option to file a Bring Forward application (see below), if urgent. Interim Orders to be automatically extended.	N/A
Duty Court	To proceed as scheduled to hear urgent matters (Emergency Protection Orders, Mental Health Warrants, etc.) as per Pandemic Plan, approved Bring Forwards, etc.	1208
Trials	<p>Counsel / self-represented parties are encouraged to review their files and work with all parties in advance to determine whether or not the trial/hearing is urgent.</p> <p>If all parties consent to an adjournment, they are to advise the Trial Coordinator in writing (<a href="mailto:trialcoordinator.fycalgary@albertacourts.ca">trialcoordinator.fycalgary@albertacourts.ca</a>) as soon possible.</p> <p>In the event parties deem their trial/hearing to be urgent, a brief summary must be provided to the Trial Coordinator, which will be sent to the Duty Chambers Judges for review. If deemed urgent by the Duty Chambers Judge, the Trial Coordinator will advise the parties and the matter will be proceed as scheduled in Courtroom 1206. If deemed not urgent, the trial/hearing will be adjourned according to the 10-Week Adjournment Guide and new dates will be scheduled if so required.</p>	N/A
Judicial Dispute Resolutions (JDRs)	Adjourned automatically using 10-Week Guide from return date to speak to new JDR date.	N/A
Pre-Trial Conferences (PTCs)	To proceed as scheduled via telephone.	1208
Interjurisdictional Support Orders (ISOs)	Adjourned automatically using 10-Week Guide.	N/A
Consent Desk Orders	Can be processed as per Practice Directive #5. ( <a href="https://www.albertacourts.ca/pc/resources/forms">https://www.albertacourts.ca/pc/resources/forms</a> )	N/A

## CHILD PROTECTION

Type of Matter	Action	Courtroom
Docket	To proceed as scheduled. If no parties appear or do not provide a consent position, the matter to be Adjourned using 10-Week Guide.	1205
Duty Court	To proceed as scheduled to hear urgent matters (PChADs, etc.) as per Pandemic Plan, approved Bring Forwards, etc.	1208
Trials	<p>Counsel / self-represented parties are encouraged to review their files and work with all parties in advance to determine whether or not the trial/hearing is urgent.</p> <p>If all parties consent to an adjournment, they are to advise the Trial Coordinator in writing (<a href="mailto:trialcoordinator.fycalgary@albertacourts.ca">trialcoordinator.fycalgary@albertacourts.ca</a>) as soon possible.</p> <p>In the event parties deem their trial/hearing to be urgent, a brief summary must be provided to the Trial Coordinator, which will be sent to the Duty Chambers Judges for review. If deemed urgent by the Duty Chambers Judge, the Trial Coordinator will advise the parties and the matter will be proceed as scheduled in Courtroom 1206. If deemed not urgent, the trial/hearing will be adjourned according to the 10-Week Adjournment Guide and new dates will be scheduled if so required.</p>	N/A
Initial Custody Hearings (ICHs)	To proceed as scheduled. On Mondays, ICHs to be heard in Courtroom 304. On every 2nd and 4th Tuesday, ICHs to be heard in Courtroom 1205.	304 / 1205
Case Management Hearings	Adjourned automatically using 10-Week Guide.	N/A
Apprehension Applications	Heard only by telephone by Duty Chambers Judge.	N/A
PSECA Applications	Heard only by telephone by Duty Chambers Judge.	N/A
First Appearance Secure Services Order (SSO)	To proceed as per current process.	1205
Reviews Secure Services Order (SSO)	To proceed as per current process with telephone attendance encouraged.	1205
Consent Orders	Parties to use Bring Forward process.	N/A

## ALL THREE COURTS

Type of Matter	Action	Courtroom
Decisions	Trial Coordinator to advise Judge that a decision is scheduled. Judge to decide whether or not file needs to be heard. If heard, file will stay where scheduled. If file is to be adjourned, to be adjourned using the 10-Week Adjournment Guide.	1208/303
Confirming Trial Dates	To proceed as scheduled via telephone. Counsel to advise Trial Coordinator of contact information.	TBD
Bring Forward (BF)	Parties to go to <a href="https://www.albertacourts.ca/pc/resources/forms">https://www.albertacourts.ca/pc/resources/forms</a> to complete BF application and submit it by fax (403-297-3461) to the Clerk's Office. The BF will be reviewed by a Judge and parties will be advised of the BF Judge's decision via telephone.	N/A

## CONTACT INFORMATION

### Family and Child Protection Matters:

Phone: 403-297-3471

Fax: 403-297-3461

### Youth Criminal Matters:

Phone: 403-297-3473