Provincial Court of Alberta
Practice Directive

Electronic Filing of 'Charter Notices' and supporting materials in the <u>Calgary Criminal, Calgary Regional and Edmonton Criminal Divisions</u>

1. Effective June 21, 2010.

2. Notice of any application contemplated by the provisions of ***Constitutional Notice Regulation***, A.R. 102/99 may be given to the Court and opposite counsel via the Alberta Courts website (www.albertacourts.ab.ca) at "*Provincial Court-Criminal Court-Electronic Filing of Notice of Charter Application and Materials*" by completing and electronically submitting ("e-filing") the online form found on this website.

3. Notice of any application contemplated by the provisions of ***Constitution Notice Regulation*** A.R. 102/99 may be given to the Court and opposite counsel in paper form.

4. Notice of any application, whether e-filed or paper filed, shall comply with ***Constitutional Notice Regulation***, A.R. 102/99.

5. Counsel must create an account on the Alberta Courts website in order to e-file material via the website.

6. Counsel may choose to file a Notice of Application, or Reply, or any supporting materials by e-filing or paper filing. When e-filing is utilized, there is no requirement to serve a paper copy of any material that is e-filed.

7. When a Notice of Application or Reply is e-filed, it is deemed to have been filed with the Clerk of the Court, and the filed Notice of Application, or Reply, will be printed and attached to the relevant Court file.

8. When counsel e-files a Notice of Application, or Reply, counsel should endeavor to e-file all material and supporting authorities at the same time. The material may contain digital copies or hyperlinked authorities and citations, thereby permitting the Court and opposite counsel to access the material electronically.

DATED June 1, 2010

A.G. Vickery
Chief Judge of the Provincial Court