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| Submissions must be prepared in accordance with the filing announcements as **noted in the filing requirements links below**, and when submitted, must be accompanied by this completed and signed Checklist. This document can be signed electronically. Any updates to the filing requirements will be posted on Courts website  Failure to complete and submit this Checklist, along with documents for filing, **will** result in the submission being rejected. |
| Please note effective March 1, 2021 the Divorce Act and the Alberta Rules of Court have been updated and amended. All Divorce packages must be in the updated format. Document samples can be found here: <https://www.albertacourts.ca/qb/areas-of-law/family/divorce-forms>  Divorce Package is in the correct form for submission after March 1, 2021  All forms comply with the **filing requirements** as stated here: <https://www.albertacourts.ca/qb/resources/announcements/new-email-filing-procedure> and  <https://www.albertacourts.ca/qb/court-operations-schedules/guidelines-for-documents-filed-by-email-or-digital-upload> |
| **Divorce Package:**  Request for Divorce  Affidavit of Applicant (Counsel to retain original marriage certificate)  Divorce Judgment  Any relevant supplementary or additional affidavits that correct errors to your divorce package  Child support calculation (if there are children)  Certificate of Parenting After Separation (if there are children under 16) **OR** Exemption from the Court |
| **Joint Divorce Package:**  Joint Request for Divorce  Joint Affidavit of Applicants (Counsel to retain original marriage certificate  Divorce Judgment  Any relevant supplementary or additional affidavits that correct errors to your divorce package   Child support calculation (if there are children)  Certificate of Parenting After Separation (if there are children under 16) **OR** Exemption from the Court |
| **Previously Filed Documents to be included with Package for all packages (applies to all Packages)**  Statement of Claim, **OR** Counterclaim (if Defendant is submitting Package) **OR** Joint Statement of Claim  Affidavit of Service (not required for Joint Divorce Package)  All other pleadings (Statement of Defence, Noting in Default, Demand for Notice, Counterclaim)  (not required for Joint Divorce Package)  Any previously filed orders relating to service, severing of corollary relief or orders granted under rule 12.50 |
| **Divorce Judgment Requirements:**  Divorce Judgment (with consent of opposing party where required)  Parenting Plan attached as Schedule to Divorce Judgment (if parties have submitted a Parenting Plan) |
| **Mailing address for return of Divorce Judgment.**  Plaintiff **Email** Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Plaintiff **Mailing** Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Defendant **Email** Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Defendant **Mailing** Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| I certify that the documents I am submitting are being filed as per the above outlined requirements.  Signature of person submitting documents |