# Form 22 [Rule 4.24]

Clerk’s Stamp

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| COURT FILE NUMBER |  |
| COURT | COURT OF KING’S BENCH OF ALBERTA |
| JUDICIAL CENTRE |  |
| PLAINTIFF(S) |  |
| DEFENDANT(S) |  |
| DOCUMENT | **FORMAL OFFER TO SETTLE** |

|  |  |
| --- | --- |
| ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY MAKING THIS OFFER |  |

**NOTICE TO PARTY RECEIVING OFFER**

You have received a formal offer to settle.

Go the end of this document to see what the consequences are if you fail to accept this offer.

**Party making the offer:**



**To whom the offer is made:**



**What the offer is:**



**Conditions attached to the offer:**



**Interest:**

1. is/is not included in the amount of the offer:
2. if not included, to what date and at what rate it is payable:

**Costs:**

1. are/are not included in the amount of the offer:
2. if not included, the amount or scale of costs and the date to which they are payable:

**Requirements that must be complied with to accept the offer:**



**Form of acceptance of the offer:**

1. Form of acceptance is attached.

**Expiry date of this offer:**

**WARNING**

If this formal offer of the plaintiff(s) is not accepted and subsequently the plaintiff(s) obtains a judgment or order in the action that is equal to or more favourable to the plaintiff(s) than this formal offer, the plaintiff(s) is (are) entitled to double the costs to which they would otherwise have been entitled for all steps taken in the action in relation to the action or claim specified in this formal offer, excluding disbursements, after service of this formal offer.

**OR**

If this formal offer of the defendant(s) is not accepted and a judgment or order in the action is made that is equal to or more favourable to the defendant(s) than this formal offer, the defendant(s) is (are) entitled to costs for all steps taken in the action in relation to the action or the claim specified in this formal offer, after service of this formal offer. If the defendant’s(s’) formal offer is not accepted and the claim or claims that are the subject‑matter of this formal offer are dismissed, the defendant(s) is (are) entitled to double the costs mentioned in the last sentence, excluding disbursements.