|  |  |
| --- | --- |
| COURT FILE NUMBER*If new proceeding, enter: NEW* | *Enter Court File Number*.Clerk’s Stamp |
| COURT | COURT OF KING’S BENCH OF ALBERTA |
| JUDICIAL CENTRE | *Select Judicial Centre* |
| APPLICANT*Name* | *Click here to enter full name, as on other court documents*. |
| RESPONDENT *Name of opposing Party* | *Click here to enter full name, as on other court documents (include counsel if any).* |
|  | **URGENT REQUEST / BYPASS FAMILY DOCKET COURT** |
| CONTACT INFORMATION OF PARTY MAKING THIS REQUEST | *Click here to enter name of party making request*.*Click here to enter EMAIL address of party making request*.*Click here to enter phone number of party making request*. |
| COUNSEL FOR THE RESPONDENT IF ANY | *Click here to enter name of Respondent’s counsel.**Click here to enter the contact information for Respondent’s counsel.* |

Area of Law: [ ]  Civil [ ]  Family [ ]  Surrogate

Have you notified the opposing party? [ ]  Yes [ ]  No

Is this request with Consent of all Parties? [ ]  Yes [ ]  No

Will you require an Interpreter (including Language Line) for your application? [ ]  Yes [ ]  No

If yes, for what language (and dialect)? Please specify: *Click here to enter language and dialect*.

Are you seeking a French or bilingual (English/French) process? [ ]  Yes [ ]  No

If you do not have a lawyer but are working with a Family Court Counsellor, please indicate his/her/their name and contact information:

*Click to enter name*, *Click to enter email address*, *Click to enter phone number*

**\*\*CHECK BOX AND CLICK ARROW TO EXPAND HEADING FOR RELEVANT FIELDS\*\***

# Application without notice to the other Opposing party

# [ ] Without Notice Civil/Family Restraining orders

|  |
| --- |
|[ ]  Without Notice Civil Restraining Order - - Are you in immediate danger? [ ]  Yes [ ]  No |
|[ ]  Without Notice Family Restraining Order - - Are you or another family member in your care in immediate danger? [ ]  Yes [ ]  No*Have you completed the intake to see if you are qualified for an EPO –* ***contact Resolution Services*** *(see instruction sheet)*  |
|[ ]  Extend Emergency Protection Order or Restraining Order, Vary EPO, QB Protection Order, Restraining Order *(should be done on Notice, if you can’t, please explain why)**Click here to explain* |

# [ ] Without Notice Others

|  |
| --- |
|[ ]  Exclusive Possession of the Family Home |
| [ ]  | Order to Preserve Property |
|[ ]  Return of Children |
|[ ]  Parenting Order to Protect Children |
|[ ]  Other: *Click here to explain* |

# [ ] Application on Notice to the other Opposing Party with a request to bypass Family Docket Court and go directly to Chambers or to an Emergency Duty Justice

## [ ] Urgent Parenting Issues:

|  |
| --- |
|[ ]  Parenting order not being complied with |
|[ ]  Child needs to see a psychologist and/or attend counselling |
|[ ]  Return of Child/ren |
|[ ]  Urgent Parenting Time  |
|[ ]  The child/ren is/are in danger *(example – child is being left alone, allegation of sexual, physical or emotional abuse, parent with child(ren) is using drugs or abusing alcohol)* |

## [ ] Urgent Support Issues:

|  |
| --- |
|[ ]  Child Support |
|[ ]  Spousal Support |
|[ ]  Both |

## [ ] MEP Related Issues:

|  |
| --- |
|[ ]  Stay of Enforcement |
|[ ]  Other *(please describe)*: *Click here to enter details*. |

## [ ] Property Related Issues:

|  |
| --- |
|[ ]  Sale of Property |
|[ ]  Order to preserve property |
|[ ]  Other *(please describe)*: *Click here to enter details*. |

## [ ] Urgent Justice Civil Matters:

|  |
| --- |
|[ ]  Attachment Order/ Injunction Order |
|[ ]  Replevin order |
|[ ]  Urgent Order for Guardianship and Trusteeship - Seeking leave to be heard in Morning Chambers*Click here to explain* |
|[ ]  Other *(please describe)*: *Click here to enter details*. |

# [ ] Contested Fiat

For uncontested Fiat, please proceed with Justice Desk Application and follow the naming convention at

[*https://albertacourts.ca/qb/resources/announcements/new-email-filing-procedure*](https://albertacourts.ca/qb/resources/announcements/new-email-filing-procedure)

## [ ] Contested Orders with deadlines

When was the original filing deadline and Hearing date?

*Click here to enter deadline and date*

Why are the deadlines being changed?

*Click here to explain*

## [ ] Contested Fiat – missed the filing deadlines

When was the original filing deadline and Hearing date?

*Click here to enter deadline and date*

Why are the deadlines being changed?

*Click here to explain*

## [ ] Contested Fiat – filing items not referred to in the Endorsement/Order

What is the reason for you needing to file the material?

*Click here to explain*

## [ ] Contested Fiat – to have the Application filed on a capped date

Please explain the urgency:

*Click here to explain*

## [ ] Contested Certificate of Parenting After Separation (CPAS) exemption or deferral

Please explain why the matter is urgent:

*Click here to explain*

## [ ] Contested Dispute Resolution Officer (DRO) exemption or deferral

Please explain why the matter is urgent:

*Click here to explain*

# **DESCRIBE WHY YOUR REQUEST IS URGENT. FOR WITH NOTICE APPLICATIONS, INCLUDE EFFORTS TO RESOLVE THIS MATTER WITH THE OPPOSING PARTY AND THEIR RESPONSE TO THIS REQUEST (IF APPLICABLE) (brief description):**

*Click here to enter details*.

**Submit this form (in PDF format) and all supporting materials to:**

Calgary: NoReply.QBUrgentRequestCalgary@just.gov.ab.ca

Edmonton: NoReply.QBUrgentRequestEdmonton@just.gov.ab.ca

\*Please refer to the instructional guide if you need help completing this form.

\*\*Self-represented litigants are encouraged to contact Resolution Services prior to completing this form. For more information on Court and Justice Services, visit: <https://www.alberta.ca/court-and-justice-services.aspx>